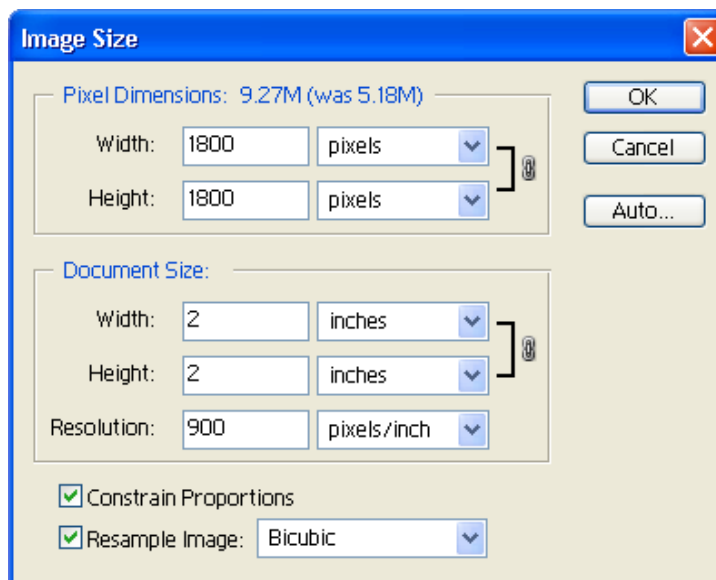


## Suggestions on How to Set Up Digital Images to Process Them into Slides

1. Open your digital image in Adobe PhotoShop.
2. Adjust the color to your preference by clicking on **Image** and then **Adjustments** (ie. Levels, Color Balance, Brightness/Contrast, Hue/Saturation, etc.)
3. Next, click on **Image** and then **Image Size**. Use the below illustration as a guide to the desired *Pixel Dimensions* and *Document Size* needed. These settings will make your slide into a perfect square for super slides. For 35mm slides, the Pixel Dimensions should be similar in value, but the height and width will not be equal since this image is not a perfect square (ie. Width 1800 pixels and Height 1200 pixels).
4. If the beginning image is not a perfect square, you can make it square by performing one of the following:
  - a. **Crop** unnecessary portions of the slide until it is a square.
  - b. **Stretch** the slide by un-checking the box next to **Constrain Proportions** and changing the values of height and width to be equal, thus making it into a perfect square.
  - c. Combine the use of cropping **AND** stretching to make the slide natural-looking and a perfect square.



**NOTE: It's important that you consult with the lab who is processing your slides.** Go over these values to make certain that these requirements are the same for that lab's film recorder. Slight changes in values may be needed. The lab should also be able to slightly enlarge or reduce the Pixel Dimensions automatically with their film recorder in order to process the image at its desired size on the transparency film.

**If you have any questions, contact your Virtual Backgrounds consultant  
at 1-800-831-0474 or [info@virtualbackgrounds.net](mailto:info@virtualbackgrounds.net). We're here to help!**